



HERITAGE TRUST OF NOVA SCOTIA

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• *Preserving Nova Scotia's Built Heritage* •

CONSERVATION FUND POLICY

Any request from an individual, group or association for funding for a project to promote the preservation of an historic Nova Scotia building or site will be considered by the Board of Trustees in light of the Heritage Trust of Nova Scotia's mandate as stated in the Trust's Memorandum of Association.

Any individual, group, or association requesting funding should:

- a) submit a detailed, written application;
- b) provide current photographs and, if available, relevant historical photographs;
- c) include a site plan, floor plans and elevations, if available and relevant;
- d) describe the existing condition of the property, conservation proposal, and costs associated with the proposal;
- e) demonstrate financial need;
- f) be a registered heritage property or be willing to agree to registration;
- g) provide satisfactory documentation of the completion of the project;
- h) provide any other information which would assist the Heritage Trust Board of Trustees in assessing the request.

In allocating funding, preference will be given to preservation of buildings and sites at risk. Previous examples of Heritage Trust financial assistance include the former Carleton Hotel and the Church of England Institute (Khyber Arts) Building in Halifax and Waterford Church

and the Lent house in Digby County. Next in priority will be architectural research and documenting of buildings scheduled for demolition and repairing or reproducing significant architectural details such as windows, doors or fireplaces.

To be eligible for consideration by the Trust, applicants shall be able to provide assurance that any funds granted will be employed in value-adding projects and not for annual operating costs.

The Conservation Standards set out in Appendix A* will be used to assess all applications for financial assistance.

While the Heritage Trust of Nova Scotia is not primarily a funding body, limited funding is available annually for small-scale projects which meet the criteria outlined above.

A percentage of the Trust's annual income shall be allocated to a Conservation Fund which will incorporate the present Buildings-at-Risk budget account.

[Approved by the Board of Trustees, September 29, 2001]

*The Trust has adopted the **Standards and Guidelines for the Conservation of Historic Places in Canada** (<http://www.historicplaces.ca/en/pages/standards-normes.aspx>).